

Booking form for educational visits to KING'S WOOD WITH STOUR VALLEY ARTS

Name of the group leader _____

Name of school/establishment _____

School Address _____

Postcode _____ Tel _____ e-mail _____

If possible please provide a mobile number we can contact on the day

Have you visited the forest site before? (yes/no)

VISIT DETAILS

Date _____ Time of arrival _____

Time of departure _____ Number of students _____

Age and year group _____

Any special needs of which we need to be aware? (Please specify) _____

Number of Adults (please refer to LEA guidelines) and number of First Aider's _____

FEES

Agreed fee for the visit _____

PAYABLE AT LEAST 1 WEEK BEFORE THE VISIT – PLEASE MAKES CHEQUES PAYABLE TO STOUR VALLEY ARTS LTD.

I agree to the above visit. I confirm that I have read and understood the SVA conditions for an educational visit. We are insured under the LEA/or private insurance policy (please delete as appropriate).

Signed _____
School/Group Leader

Date _____

Signed _____
SVA Education

Date _____

PLEASE RETAIN A COPY FOR YOUR RECORDS AND RETURN THE OTHER TO:
STOUR VALLEY ARTS, KINGS WOOD FOREST OFFICE, BUCK STREET, CHALLOCK, TN25 4AR
Contact Tel: 01233 740040 email: education@stourvalleyarts.org.uk